

Faculty Council Agenda
May 20, 2020 10am – noon
Virtual Meeting (Blackboard Collaborate)

Link: <https://ca.bbcollab.com/guest/f1aa54d790d647219d8eb1e9c641d4bd>

Present: Margaret MacNeill (Chair), Beth Ali, Kelly Arbour-Nicitopoulos, Michael Atkinson, Tyson Beach, Barb Brophrey, David Cooper, Joyce Chen, Simon Darnell, Kristine Drakich, Tracia Finlay-Watson, David Frost, Jenna Gillen, Jack Goodman, Paul Handley, Michael Hutchison, Ira Jacobs, Janelle Joseph, Brenaven Kugamoorthy, Marius Locke, Lynda Mainwaring, Braeden McKenzie, Daniel Moore, Doug Richards, Catherine Sabiston, Boba Samuels, Ashley Stirling, Tim Taha, Katherine Tamminen, Scott Thomas, Tiffany Tiu, Luc Tremblay, Linda Trinh, Tim Welsh

Secretariat: Wendy Pais

Regrets: Peter Donnelly, Merrily Stratten

Guests: Robin Campbell, Sharon Grandison, Tim Linden, Jim Webster

1. Call to Order and Introductions

The meeting was called to order at 10:30am, and attendance was taken verbally.

2. Approval of Agenda

Dean Jacobs put forward a motion to amend the agenda to move item 4.f: Research Committee report to later in the meeting, when Professor Tremblay is available to present.

(Motion: Jacobs/Trinh; Carried)

Professor Thomas put forward a motion to amend the agenda to move item 4.a: Examinations Committee report to later in the meeting, when Professor Mainwaring is available to present.

(Motion: Thomas/Goodman; Carried)

3. Approval of Minutes

Tim Welsh requested a correction in the Centre for Motor Control report, the spelling of presenter Avril Mansfield. Aside from this, the minutes were approved.

(Motion: Jacobs/Stirling; Carried)

4. Committee Reports

a. Executive Committee

Dean Jacobs brought forward a motion to grant the Executive Committee summer authority.

Motion: That Faculty Council grant the Executive Committee “summer authority to propose interim memberships for the Standing Committees, and to act for Faculty Council if needed until the next Faculty Council meeting” so that work can be continued over the summer as needed.

(Motion: Jacobs/Thomas; Carried)

b. Undergraduate Curriculum

Professor Stirling reported that all course descriptions for the 2020-2021 academic calendar have been reviewed and approved. In preparation for the possibility of remote learning, the committee has developed both an online and in person course outline

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template. She then expressed a welcome to the newest student committee member,
Tiffany Tiu, and thanked Brenaven Kugamoorthy for his contributions over the past year.

c. Undergraduate Admissions

Professor Taha reported that the admissions process has changed this year, as Central Admissions has contracted a third party system. There have been difficulties with this system prior to COVID, with very tight timelines provided. As a result of these issues, the committee has not been meeting the way it usually does, and Margaret Ajax and Professor Taha have been working through the last round of admissions.

In total we have sent out offers to 1,000 students, and to date 147 have accepted, from both domestic and international students. Our total number of applicants is down from last year, in particular from Ontario high schools. In our latest round of offers, we sent out 257. The University calculates our admission numbers as of November 1, so our numbers may fluctuate between now and then. Ontario students have until June 1 to finalize their university acceptance.

d. Graduate Committee

Professor Atkinson reported that the committee has been busy working on program developments across the graduate programs over the past few months, and as a result is bringing three motions forward.

- *Motion: That a direct entry option be established in the PhD degree program, be approved effective September 1, 2020.*

(Motion: Atkinson/Stirling; Carried)

Discussion of the details of admission criteria followed, with suggestions of a re-read to clarify that the broadest criteria are in place.

- *Motion: That the proposal to change the graduate program (MSc, PhD) name from Exercise Sciences to Kinesiology be approved effective September 1, 2020.*

(Motion: Atkinson/Stirling; Carried)

- *Motion: That the proposal to rename the Graduate Department of Exercise Sciences to Graduate Department of Kinesiology, be approved effective September 1, 2020.*

(Motion: Atkinson/Stirling; Carried)

Dean Jacobs mentioned that the naming conventions will eventually come back to Faculty Council for approval as the Constitution and By-Laws will need to be updated as well. These changes then need to be sent to Governing Council for approval.

e. Council of Athletics & Recreation – No report

f. Equity Committee

Professor Darnell reported that the annual Equity Report is still under review, with hopes to be released soon. This annual report is a new initiative, and the hope is that this year's will be a template for future reports.

g. Awards Committee

Dean Jacobs asked the Chair to have Robin Campbell first present any updates from the committee, before presenting a new award for Council's approval. Robin reported that the Awards Committee is in the process of preparing their final report for the year, which will be sent to Council members once completed.

Dean Jacobs made the motion to endorse a new award record, the Robin B. Campbell Graduate Student Experiential Fellowship Award. The award record has been previously circulated to Council.

Motion: To endorse the Robin B Campbell Graduate Student Experiential Fellowship Award.

(Motion: Jacobs/Goodman; Carried)

h. Restricted Funds Committee

Robin Campbell proposed postponing this committee's final meeting until mid-June or early September, when the full financial details of the year are available. The committee will be in touch with Council to provide further details.

i. Sponsorship Committee

Robin Campbell reported that the final committee meeting is scheduled to take place in June, once all of the relevant information was available. No report at this time.

j. Undergraduate Examinations

Vice Dean Stirling presented on behalf of Professor Mainwaring. The academic awards information will not be shared at this point, as there is still one course with the marks outstanding which will likely affect some of the top award winners. The committee will be meeting to review these winners once all the marks are available. One of the activities the committee did this year was to review the first-year grades and evaluations process after the Fall marks review. This process is ongoing, with no recommendations made yet.

After extensive discussion at the Fall marks review meeting in January, it was suggested that the committee look into a process of releasing grades sooner to undergraduate students. A pilot project took place for the Winter term, with marks being reviewed and released on a rolling basis, some of which were released earlier than in previous years, some around the same time, depending on the timing of the course exam and other factors.

Vice Dean Stirling provided a comparison between the standard process and the pilot process. The majority of marks are consistent with our guidelines, despite the changes to some assessments/exams due to COVID. All learning outcomes have been met. A few courses had a slightly higher marks distribution than usual, but many are the same as usual.

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Tim Linden then reported on the details of the academic audit for the 2019-20 academic year.

Motion: For the 2020 academic audit for FKPE to be approved by Faculty Council this day Wednesday 20 May 2020.
(Motion: Mainwaring/Thomas; Carried)

k. Research Committee – L. Tremblay

Associate Dean Tremblay reported that the committee had last met on March 23rd and April 27th, and were able to complete their work with the undergraduate summer research program, with eight students participating in summer research opportunities. He thanked faculty for prioritizing the integrity of these opportunities so that this program can continue to run this year. On behalf of the Research Committee the leaders of the EDU proposals have been contacted as per 2019-20 priorities, and the committee will be meeting again shortly to review the EDU process and deadlines again.

The March and April meetings discussed three ‘bins’ in which research can now be classified: interrupted research (access to critical equipment and resources is not possible), in-lieu research (focus on writing, statistics, grant applications, data analysis and simulations, access to open data repositories), and adapted research (performing in person research activities remotely, such as interviews and data collection). There have been many ingenious ways that researchers have been collectively responding and adapting to this situation, as well as researchers looking out for each other. If you are in a difficult situation and are looking for suggestions or advice, please reach out to me directly and I can liaise with the Research Committee for you.

Professor Sabiston mentioned that she has several students who have been receiving questions from the Ethics Committees about their protocols, such as how they are going to be storing and accessing data, and other issues related to virtual interviews and focus groups. Are there documents/templates that could be shared that have the new standards at the University for working in these times? Associate Dean Tremblay responded that he is not aware of any templates, but asked if others have found ways to adapt to this to reach out, so that this information can be shared. Professor Atkinson advised to contact the Office of Research Ethics directly for the most up to date information, as material is posted there on a regular basis.

5. EDU Reports

a. Centre for Sport Policy Studies – no report

b. Centre for Motor Control

Professor Welsh reported that there was a series of spring lectures that have been rescheduled for the Fall/Winter.

c. Mental Health and Physical Activity Research Centre

Professor Sabiston reported that in light of the facilities shutdown, the MoveU/HappyU team has been able to work consistently with Health & Wellness and Sports & Recreation to offer virtual programming. There have been good successes with this, and students we were working with before the shutdown are now training students from all over the world.

6. Deans' Reports

a. Dean

Dean Jacobs acknowledged the stresses for staff, students and faculty as a result of the pandemic, but also the creativity and significant collective efforts from our community to support our students, finish the academic term and move towards the new academic year. On behalf of the University, he thanked everyone for enabling everything to happen.

We have four new colleagues joining the professoriate July 1, and four colleagues with academic appointments who are leaving the professoriate, and one key staff member is retiring. I would like to recognize Dave Cooper and Robin Campbell at their last Faculty Council meeting in their current roles, they have both been active contributors throughout their careers.

In addition to the award recently established in Robin's name, as a result of his work as Director of Advancement and Alumni the faculty has received several million dollars worth of annual funding, annual giving and endowed gifts over his twenty years.

Dave Cooper has had a lasting impact on our students through his work on physical education pedagogy, with many of our graduates going on to become physical education teachers or other forms of physical educators. He has made many important contributions to the discipline of physical education at both the elementary and secondary school levels.

The Faculty is currently facing fiscal challenges due to the reduction of student fees and the closure of our buildings which are integral to the co-curricular athletics and recreational physical activity programs that are delivered through our administrative framework. There are currently about 90 colleagues who have been affected by this situation, which is significant. We hope that very soon these people who have been impacted by layoffs will be able to return to work as soon as we are able to reopen and offer our full scope of programs.

Tomorrow there is a Principal's and Dean's retreat to discuss the return to campus across the entire scope of activities, and reviewing and revising drafts of guidelines and processes across the entire scope of what we do at the University of Toronto.

Professor Cooper thanked Dean Jacobs for his kind words, and mentioned that he edited a book on coaching that will be published in early July, which also includes contributions from current and former faculty members and students.

b. Vice-Dean, Academic

Vice Dean Stirling provided an overview of the past few months with a focus on how COVID-19 has affected our academic programs. In March, once the announcement came to cancel all in person classes across campuses, our faculty pulled together and transitioned all of our academic programs to remote delivery in three days. This involved fifty four winter term courses (forty two undergraduate, twelve graduate), and all students had the opportunity to complete these courses. She thanked again to all faculty and staff for their hard work in making this possible, it was only due to the dedication to academic continuity that we were able to complete the winter term and make this possible for all of our students. She also thanked the students for their flexibility and understanding as we transitioned in a very short time period to alternative modes of course delivery. A special thank you to Iain McPherson,

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Paul Morrison and the rest of the IT team for working around the clock in developing support resources for all of us, for being available in Blackboard collaborate, working with instructors and students to making all of our immediate emergency solutions possible. She then formally acknowledged Wendy Pais, Registrar and Director of Student Services and the entire Registrar's team who successfully transitioned all student support services to remote delivery. This included the redevelopment of new processes, forms, supports all at the same time when the office itself transitioned from a physical office to working at home remotely at a time of high student stress, high faculty and staff stress and high volumes of inquiries and support needs.

It was anticipated that in light of COVID-19 there would be abnormal demand for summer course offerings, likely because students would not be able to attend their regular summer of employment and so may be looking to get ahead in their academic studies. As a result, we did offer more than our typical offering of summer courses, which began fully online on May 4th. We are now right in the middle of this condensed summer term and we have 7 courses being offered with more than 550 registrations, which is more than double our usual summer registration. From checking in with the instructors we are only hearing positive things about how the summer term is going, which is a great pilot for us as we think ahead to the fall term.

We are now actively engaged in planning for the start of the new academic year. Our decisions and actions continue to be guided by the health and well being of our students, faculty and staff, as well as academic excellence and supporting the success of all members of the KPE community. As a result of this, we have made the difficult decision not to admit a cohort of MPK students to begin in August 2020. This is due to the highly experiential nature of the program, the expectation for hands on practice those experiential elements across almost every component of that program. Based off of extensive consultation, the consensus was that due to the changes that would be required to the majority of co-curricular activities for expected social distancing requirements that it would change the program dramatically from what is currently planned. We have also had to make the decision to delay our Outdoor Experience Project offerings for 2020. These are not cancelled, and they still very much remain a cornerstone and hallmark of our BKIN academic program, and a program requirement. We will be delaying those offerings to subsequent years in student's academic studies. This decision aligns with the decision of the University of Toronto to move all in person student activities over the summer term to remote activities. For the fall term, all academic programs are proceeding and we are committed to delivering the high quality of teaching and mentorship that we've always been committed to. We are planning for a variety of scenarios that include a combination of online and in person or a combination of both. Looking more specifically, we as a faculty among the professoriate have been discussing for several weeks now about possible options and preparing for the fall term. An announcement will come out from the Dean that will be shared with more detail on our plans for the students for a remote delivery for the fall term. Specifically, that we are preparing actively for undergraduate courses to be offered through remote delivery platforms. Some courses will have the option to have in person labs, tutorials and seminars if it is safe to do so and allowed by public health authorities. Graduate courses are expected to resume in person if permitted and we are also preparing for remote delivery if needed. Planning is underway for the resumption of student research activities. Ultimately, it is important to emphasize that Faculty is committed to student success and we will have a remote option available for all students as needed. To conclude, I again want to thank the entire KPE community for and every person's role in continuing to support academic continuity of our programs and I'm

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really looking forward to the inspiration and new forms of KPE connections we are going to be building into the term and year ahead.

c. Associate Dean, Research – L. Tremblay

Associate Dean Tremblay provided an overview of the implementation processes and principles of the Research Recovery and Adaptation processes, from the Vice President of Research and Innovation. All the research that has been able to be adapted to a remote process will continue to be done remotely, with a phased recovery and adaptation of other types of research which require access to on campus resources. There will be no in person contact with research participants for the time being. Issues around maintaining equity and physical distancing, as well as readiness in terms of caretaking, signage are being considered. A University wide working group from the Department of Research and Innovation has been struck to liaise with the Research Committee and the Dean to help with the research re-starting, and to receive and process requests from faculty who have had their research interrupted and wish to resume some of their activities. A document is being drafted by this group to guide the research re-start process, and should be available next week.

d. Executive Director, Co-Curricular Athletics & Physical Activity Programs

Beth Ali reported that a lot of time had been spent on work force planning over the past month, as the Sports and Recreation department has suffered severe financial losses due to loss of revenues from Camp U of T, community memberships, sport medicine clinic and other rental cancellations, as well as reduced ancillary fees collected for the Spring-Summer term. This has resulted in scheduled vacation for some staff, followed by the recent announcement of temporary lay offs beginning June 3rd. The Fall and Winter terms are currently uncertain, but there is a meeting with Sandy Welsh and Meredith Strong later today with which will hopefully provide further information with regards to the ancillary fee situation, and we can begin to plan based on that. Hart House is in a similar situation as us, and Student Life also has been experiencing some likenesses as well.

It has been a difficult few weeks for Sports and Recreation, and the affected staff have been highly professional and continue to impress us with their resilience, kudos to them in this very difficult time.

In more positive news, a lot of Sports and Recreation programming transitioned online alongside the academic programs, and the online fitness program UTrain has been holding 25 sessions weekly on Zoom and Instagram, facilitated by Adrian Lightowler, Kay Dawkins and their staff. Since the beginning of April, UTrain has been maintaining about 900 participants per week. Services have also been provided to varsity athletes through their strength and conditioning program; as well as directed online programs for the 3000 students who are still in residence.

The MoveU/HappyU program has been continuing with great success, and we have been able to continue our MoveU microgrants for international students to provide initiatives for physical activity that can be provided virtually. Finally, the intramural program has begun offering E-sport leagues for the Spring/Summer, which have been very popular.

There has been no word yet with regards to interuniversity sports for the Fall term, but the OUA has decided that if there is a Fall/Winter season there will be contracted schedules for

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financial reasons. Most schools will not be able to run a full varsity program in the Fall, so the season will look very different.

e. Chief Administrative Officer

Paul Handley reported an update on the capital project. The provincial construction ban from April-May has now been lifted and all of our projects are back online and on their typical schedule.

7. Student Governments' Reports

a. KPEUA

Brenaven Kugamoorthy spoke on behalf of the KPEUA, reporting on events that had been cancelled. Their final meeting was in April, and a new executive for next year has been elected.

b. KPEGS

Braeden McKenzie reported that the KPEGS election period extends to the fall, so there is not a new executive in place yet. They are currently meeting and trying to find ways to encourage the student body using technology. Unfortunately, the Bodies of Knowledge conference had to be cancelled for this year.

8. Adjournment: Meeting was adjourned at 11:57am. (**Motion:** Jacobs/Kugamoorthy; Carried)