

Minutes of the Faculty Council
Faculty of Kinesiology and Physical Education
Meeting of May 21, 2014 10:00 a.m.
Margaret Eaton Board Room (Benson 302)

Present: Carla Hagstrom, Paula Paunic, Bogdan Dubrovskiy, Ernest Manalo, Karen McLeister, Anita Comella, David Frost, Gretchen Kerr, Ira Jacobs, Jack Goodman, Margaret MacNeill, Caroline Fusco, Kwame Sarpong, Tim Taha, Jim Webster, Craig Cuizon, Sara Iaboni, Catherine Sabiston, Lynda Mainwaring, Dave Cooper, Dan Moore, Luc Tremblay, Catherine Amara, David DiFonzo, Darrin Wijeyaratnam, Tyson Beach, Lauren Ho, Marius Locke, Laurie Hong, Leah Sherrif, Cathy Amara, Kelly Arbor-Nicitopoulos, Guy Faulkner, Rosanne Lopers-Sweetman, Tim Welsh

Regrets: Danielle Bentley, Peter Donnelly, Kimberley Chau, George Mammen

Guests: Robin Campbell, Tanya Scarapicchia, Tim Linden

Secretariat: Zarine Ahmed

1) Call to Order and Introductions

The meeting was called to order at 10:10 a.m.

2) Approval of Agenda

The agenda as circulated was approved. Addition of Striking Committee recommendations for Standing Committees for next year. (**Motion:** Jacobs/Manalo) All in favour.

3) Approval of Minutes

The minutes of the April 7, 2014 meeting were reviewed and approved. (**Motion:** Kerr/Amara) All in favour.

4) Committee Reports

a) Undergraduate Examinations – L. Mainwaring

Lynda Mainwaring reported the grades for Winter 2014 semester (20141). The Examinations Committee met last week to review academic and practica marks. The committee included student representatives, David DiFonzo (outgoing KPEUA Vice-President Academic) and Kwame Sarpong (incoming KPEUA Vice-President Academic), Karen McLeister (Registrar), John Robb (Alumni representative) and, Cathy Amara (Director of Undergraduate Studies). She thanked the committee for their attendance and their input. Professor Mainwaring referred to the committee's report distributed at the Faculty Council meeting which includes final grades for both academic and practicum courses. The committee reviewed each course according to the Faculty guidelines and comparing the mean, median, standard deviations in percentage As and Bs, failures, and enrolments against historical patterns over the last six years. The bolded courses on the left hand column are required courses, and the highlighted sections are the variables that seem to be outside our guidelines. After thorough review and discussion by the committee members, all marks were approved.

Mark guidelines are different for required courses and for elective courses and, with these guidelines in mind, the committee looked for consistency and not too much variability in the marks across and between section groups. There were some concerns about low standard deviations in some courses where the standard deviation was below six and, after much discussion and consultation with the professors and instructors that taught these courses, the committee was satisfied that there are no problems. The committee suggested to these instructors that they should review their evaluation practices for next year to try and increase the standard deviation slightly in the courses that are required or have a larger enrolment. On behalf of the Examinations Committee, Professor Mainwaring advised that they were satisfied with the final marks and made a motion that the report be accepted by Council. (**Motion:** Mainwaring/Fusco)

Professor MacNeill stated that she believed there was an increase in the number of students dropping courses after the drop date and that this may affect the standard deviations. She asked if data was being kept on this each year. Tim Linden responded that he did not have statistics but expected that with the increasing overall Faculty enrolment there would be a percentage increase in course drops after the deadline. Karen McLeister reminded council that any course drops after the official drop date would be made with documented petitions.

Tim noted that the KPE341Y (CTEP Internship Course) marks were delayed as the internships were held in May thus delaying the final marks submission. These marks will be presented at the next meeting of Faculty Council.

All in favour.

Professor Mainwaring advised that the final marks for the practicum courses were reviewed thoroughly by the committee including across multiple sections of the same course. The committee noted that there were some cases where the mean in an individual section differed from other sections for that same course; for example, PRA100Y with 10 sections. Professor David Frost, coordinator for PRA100Y, 200Y and 300Y met with the committee to discuss each case and the differences among these marks and the committee was satisfied with his responses noting that all instructors are trained by Professor Frost, maintaining consistency across groups, that they all write the same exams and that term and final marks are reviewed by the coordinators. The Examinations Committee reviewed all PRA marks and approved the marks and Professor Mainwaring requested that the report be accepted by Council. (**Motion:** Mainwaring/Cooper)

Dean Jacobs asked about SDFs (Standing Deferred grades) on the Examinations Committee report and requested examples of causes for them in the PRA courses. Tim Linden responded noting that these SDF cases are mostly due to injuries or medical situations and that often the student has incurred a concussion. The SDFs indicated that there was partial completion of the courses and the remaining content would be fully completed at a later time.

All in favour.

Tim Linden provided the audit report summary to the Council, divided by year of study and program degree code. Overall, 40 Year 1 students were placed on probation, and 29 upper year students were suspended as a result of a repeat probation. In the CTEP program, 11 of 30 students in Year 2 have been given a warning of removal (cumulative academic GPA is less than 2.3), and one student who has just completed Year 3 is being removed from the program due to marks consistently being below CTEP requirements.

A motion for Faculty Council to receive the audit report was made, and carried. (**Motion:** Mainwaring/Manalo)

VOTE all in favour to accept the audit. All in favour.

AWARDS

Tim Linden announced that the Governor General Medal Nominee (highest overall academic standing) for this year is Townsend Benard. Townsend is also the nominee for the Canadian Society for Exercise Physiology Award. The Social Sciences and Humanities award nominee is Rachel Scarcello.

Tim Linden informed council that there were 168 students expected to graduate at the June 2014 convocation of which 22 should be graduating with high honours (80% or higher cumulative average) and 49 with honours (75% or higher cumulative average).

Mainwaring provided a brief update on the committee activities this year, noting that there were two major projects including revising the grade and marks reporting process where the committee's report is provided to

the Vice-Dean's office, and then reported to the Dean. The second project concerned development of grade review procedures and will be presented to Professoriate before it comes to the council for review in the fall.

The committee will be meeting again to review marks for two summer KPE courses as well as KPE341Y (CTEP leadership placement) which is still outstanding.

b) Undergraduate Curriculum – G. Kerr & C. Amara

Catherine Amara reported that the subcommittees of the Undergraduate Curriculum Committee including research, PRA and capstone have been continuing with their work and will report updates at the next meeting.

c) Undergraduate Admissions – M. MacNeill

Margaret MacNeill reported that this year we had 1695 applicants which is an increase over the previous year of 76 additional applicants. 1224 of this year's applicants are from Ontario high schools. 638 admission offers have been made to date with 75 acceptances toward the target of 250 students. There is an information event for new students planned for this Saturday which usually brings up acceptance numbers. There have been a lot of recruitment events this year and in the future it would be helpful to get a recruiting person in the Undergraduate office. The admissions committee members were thanked for their contributions this year.

Margaret MacNeill requested photos of student events in camp, research, etc., or great student success stories, particularly from research or placements that could be used for recruiting purposes and for the presentations for the upcoming information event.

d) Graduate Committee – M. Locke

Vice-Dean Kerr reported on behalf of Marius Locke that the acceptances of MSc and PhD offers are being received. We are just short of the PhD target but will be able to compensate for that gap by taking in more MSc students than originally targeted. This includes two international students at PhD and two at MSc level which is more than we have had in previous years.

e) Research Committee – G. Faulkner

Dean Jacobs, on behalf of Guy Faulkner, reminded Council members of the public symposium scheduled for May 27th. This term's symposium will be on the topic of concussions with Lynda Mainwaring, Doug Richards and Michael Hutchison presenting. Posters are up and they are expecting a strong turn-out.

Lynda Mainwaring reported that the KPE Concussion Lab will be displaying their Concussion: Mending Mind and Body exhibit in the foyer of the Isabel Bader Theatre. This will be a nice addition to the symposium as it includes knowledge translational pieces and student work from both graduate and undergraduate levels and was a collaborative effort between the Ontario Science Centre and the University of Arts Belgrade.

f) Council of Athletics & Recreation – A. Comella

No report.

g) Equity Committee – G. Kerr

No report.

h) Awards Committee – J. Goodman

No report.

i) Restricted Funds Committee – R. Campbell

No report.

j) Sponsorship Committee – R. Campbell

No report.

5) Centre Reports

a) Centre for Sport Policy Studies – P. Donnelly

No report.

b) Centre for Motor Control – T. Welsh

Professor Tim Welsh reported that on May 2nd the Centre held its second research symposium. The event had 42 presentations in one day which is an increase from last year's number of 29. More than 10 universities and institutions participated this year from across southern Ontario. Professor Welsh thanked Jeremy Knight as well as Exercise Science graduate students and our faculty for their support of this event.

6) Deans' Reports

a) Dean – I. Jacobs

Dean Jacobs reminded the Council about the upcoming June 6th KPE convocation. Professor Michael Atkinson will be the convocation speaker. Presentation of awards and the convocation reception will be held in the Sports Gym.

There is a new job posting for a CLTA (contractually limited term appointment) for an Assistant Professor in the sport concussion research area take advantage of the research, teaching and experiential platforms available through the David L. McIntosh Sports Medicine Clinic which will also provide partial funding for this position.

Another tenure stream professor will be hired, in a field to be identified, based on feedback from the professoriate retreat. A draft description of position will be circulated to the professoriate at a future time.

Academic plan implementation is a key priority for the upcoming months and years. Advice and guidance has been asked for by the implementation oversight group to identify the prioritization and sequencing of recommendations identified in the plan. There was consultation at the recent professoriate retreat and further consultation processes will take place with co-curricular managers and others in the Faculty. The group will be working on a communications plan with Sarah Baker, our new Director of Communications and Public Relations.

Sarah Baker, Director of Communications and Public Relations, was introduced to the Council.

Work on the Goldring Centre for High Performance Sport and back campus fields project is on schedule with the back campus opening this summer and Goldring Centre in early fall. We will hear more about scheduling for transitions to the Centre and special opening celebrations in the coming months.

Dean Jacobs thanked all members noting that work this year has been intensive and very productive. Faculty Council is an important part not only for how we govern ourselves but also how we get things done.

b) Vice-Dean, Academic – G. Kerr

Vice-Dean Kerr reported that it is the time to be wrapping up grades for this year and planning for next year including aligning courses with instructors, timetabling, preparing courses, etc.

Professional placements in 3rd or 4th this year have reached 190 student participants across 51 organizations while last year, we had 119 students across 40 different organizations. We have noticed increased student demand for research area opportunities. Vice-Dean Kerr advised faculty members who may want to offer research placements in their research programs to notify Paula Paunic before the deadline of July 18th.

Dean Jacobs asked about the difference between KPE350Y and KPE390Y/490Y. Vice-Dean Kerr responded that KPE390Y/490Y (directed research courses) includes student driven research in line with faculty and

expertise. KPE350Y (professional placements) do not need to be student driven and students can be research assistants to support faculty research programs. The difference is between student-led research experience versus a research assistant in a professional setting.

Vice-Dean Kerr also announced that the final draft of the Masters of Professional Kinesiology will be going to Simcoe Hall next week to be reviewed by the office of the Vice-Provost Academic Programs.

c) Associate Dean, Research– S. Thomas

Dean Jacobs reported on Guy Faulkner's new role as Associate Dean - Research effective July 1st, 2014. Outgoing Associate Dean, Research, Scott Thomas, will be acknowledged in a special get-together to be held later this month. Scott Thomas held the role of Associate Dean Graduate Education and Research as well as interim Associate Dean, Research for over 9 years.

d) Assistant Dean, Co-curricular Physical Activity & Sport – A. Comella

Anita Comella reported that with the completion and implementation of the inter-university athletics portion of the Sport Model review, that work is now ongoing for the sport model aspects related to intramurals, clubs and tri-campus programs. That report will be forwarded shortly for review by the Dean and further information will be presented at the next Faculty Council meeting. In addition, the implementation advisory group for the Academic Plan goal #3 is fully underway. She thanked those who provided input and welcomed any additional comments and feedback.

e) Chief Administrative Officer – R. Lopers-Sweetman

No report.

7) Student Government Reports

a) KPEUA – E. Manalo

Ernie Manalo reported that the transition to the new KPEUA executive took place the previous Saturday. Ernie noted that he will be representing KPEUA on a St. George Campus roundtable that works with the Vice Provost.

b) KPEGS – G. Mammen

Tanya Scarapicchia, on behalf of George Mammen, reported that the Bodies of Knowledge (BOK) conference was held on May 9th and was very successful with about 60 presenters. Although this number was lower than last year, when around 90 people attended the conference, it was successful nonetheless. Additional updates noted that the next meeting will be on June 3 and at that time we will be holding elections for the next president as well as other available positions.

8) Other Business

Dean Jacobs reported that the 2014/2015 Faculty Council Standing Committees officially commence operations July 1st, 2014. Drafts of the memberships of the Standing Committees were distributed with membership slots guided by Faculty Council bylaws.

Dean Jacobs asked Faculty Council to endorse the Executive Committee in its role as striking committee so that it can work over the summer on the committee memberships and report to the Faculty Council first meeting in September with final version for approval.

Caroline Fusco highlighted that the Graduate and Research Committees include only one woman on each of those committees and recommended that these memberships be reviewed for increased female representation. Dean Jacobs noted he agreed and was aware of this issue but that faculty demographics, parental leaves and workload distribution presented challenges to achieving this goal.

A show of hands to endorse the striking committee to move forward was taken as an endorsement.

9) Announcements

Dean Jacobs reminded everyone that the report of final grades and awards are to be kept confidential.

10) Adjournment

Meeting was adjourned at 11:20am (**Motion:** Taha/Linden). All in favour.