

**FACULTY COUNCIL**  
**Faculty of Kinesiology and Physical Education**  
**October 5, 2018 12:00 p.m.**  
**Margaret Eaton Boardroom, BN 302**

**Minutes**

**Present:** Margaret MacNeill (Chair), Paula Paunic, Ira Jacobs, Ashley Stirling, Wendy Pais, Catherine Sabiston, Tim Welsh, Ruqayyah Alibhai, Joyce Chen, Erica Lenton, Jessica Caterini, Luc Tremblay, John Cairney, Katherine Tamminen, Catherine Amara, Tim Taha, Linda Trinh, Benjamin Divito, Brenaven Kugamoorthy, Shea Kinney, Lynda Mainwaring, Jack Goodman

**Guests:** Beth Ali, Robin Campbell, Sharon Grandison, Jim Webster

**Secretariat:** Carolyn Laidlaw

1. **Appointment of the Chair:** Dean Jacobs appointed Professor Margaret MacNeill as the temporary Chair of Faculty Council until Council could consider and vote on her nomination as Council Chair, which would be occurring later in this meeting.
2. **Call to Order:** The meeting was called to order at 12:15 p.m.
3. **Approval of Agenda:** The circulated agenda was approved. (**Motion:** Goodman/Mainwaring)
4. **Approval of Minutes**
  - a. The minutes of the 23<sup>rd</sup> May 2018 meeting were approved as circulated. (**Motion:** Jacobs/Tremblay)

**b. Business Arising out of Minutes**

At the previous meeting, a motion was made to refer the proposed motion to revise the Faculty Council By-Laws back to the Executive Committee for consideration. The Executive Committee has met twice to consider these revisions, has revised them further and now makes a recommendation for Council to endorse the following motion:

**Motion (Jacobs/Amara):** That the Faculty of Kinesiology & Physical Education Faculty Council By-Laws be amended as presented to Faculty Council in the 11<sup>th</sup> September 2018 amendment revision document.

The revisions that the Executive Committee proposed address the following changes:

- all standing committee meetings are to be open, but each committee can move to meet ‘in camera’ (closed session) as they see fit;
- the wording about membership numbers of each constituency represented on the standing committees is to be changed to read ‘at least’ in each constituency, rather than defining a top limit;
- when determining the memberships of all standing committees, principles of striving to ensure broad representation and inclusivity will be applied.

Discussion followed, particularly around clarifying the issue of ensuring that all disciplines were represented across all standing committees, as stated in the revised Section 4.3.2. A friendly amendment was made by Professor Mainwaring, and then further modified by Professor Tremblay, to revise Section 9.1 – Curriculum Committee Membership, to read as follows: “Vice Dean, Academic Affairs OR

Director of Undergraduate Studies OR designate” (from “Vice Dean, Academic Affairs or designate”), and the motion was carried. (**Friendly amendment to motion:** Tremblay/Stirling)

## 5. Committee Reports

### a. Executive Committee

Dean Jacobs presented the roster recommended by the Executive Committee for Standing Committees to be approved for the 2018-19 academic year as per the following motion, with the endorsement of the Striking/Executive Committee. The motion was carried. (**Motion:** Jacobs/Stirling)

**Motion:** That Faculty Council endorse the recommendation of the Striking Committee that the composition of the Faculty Council Standing Committees for 2018/19 be as reflected in the accompanying table dated 05 September 2018.

### b. Undergraduate Examinations

Professor Mainwaring reported that the 2017-18 sub committee met throughout the summer to process petitions as received, and the full committee met electronically to approve the marks for the Summer 2018 term courses (on June 14, 2018 for KPE304H, and on July 2, 2018 for KPE323H). The marks were released to the students on the same day after the information was reported to the Deans and approved. The new 2018-19 committee met on 25th September 2018, and the petitions sub committee meets on a weekly basis.

The KPE Fall Convocation is taking place on Thursday 8<sup>th</sup> November 2018. There are 11 BKin students graduating, 2 with high honours and one with honours.

Professor Mainwaring put forward a motion for the Summer audit of the Examinations Committee to be approved by Council. The motion was carried. (**Motion:** Mainwaring/Amara).

The audit stated that there were 237 students enrolled in KPE summer courses, which resulted in the following status changes:

- 5 students, who were on probation from the previous term, are now in good standing;
- 2 students incurred probation;
- 7 students, who were on probation, received a warning due to poor performance;
- 2 students, who had suspensions pending or deferred status, took courses, but there was no change in their status.

### c. Undergraduate Curriculum

Professor Amara reported that the Curriculum Committee met on 10<sup>th</sup> September 2018. Major items for the year that were discussed included: a review of the CCUPKEA report, criteria for determining course offerings, developing resources to support development of equity, diversity and social inclusion competencies in our courses, and the possibility of offering a certificate program. The curriculum mapping exercise is ongoing, with elective courses up next for review.

Dean Jacobs extended his congratulations and gratitude to Professor Amara and the committee for their initiative with the curriculum mapping work, which anticipated a recently announced University-wide requirement to do so.

**d. Undergraduate Admissions**

Professor Taha reported on the admission numbers as of 1<sup>st</sup> October 2018. We received 2,051 applications, and sent out 947 offers. We had 254 students accept their offers and register, which includes 30 international students and 172 students from Ontario high schools. The official count takes place on 1<sup>st</sup> November 2018, so there is some attrition expected.

**e. Awards Committee**

Robin Campbell reported that the committee had met online, and recommended one new scholarship for approval, the Joan Parkes Memorial Scholarship. The related motion to create the scholarship was carried. (**Motion:** Campbell/Amara)

**f. Graduate Committee**

Professor Cairney reported that we have 11 incoming PhD students (2 international), 19 incoming MSc students (3 international), and 39 incoming MPK students for the current year. The Committee met on 17<sup>th</sup> June 2018, reviewed its terms of reference, discussed the importance of focusing on the PhD competencies document and bringing it up to date and aligned with the Faculty's values. The committee is also working to streamline administrative functions in order to support the graduate program. There is now a clear process for moving forward with support for PhD students in financial need.

The application process for Vanier, SSHRC, and NSERC awards is now complete. No Vanier Award applications were submitted to SGS this year, as they were not assessed internally as meeting the requirements for the award. It is important to make both students and faculty aware of the criteria and application process for these awards.

An MPK ad hoc working group has been formed, which will have a student representative. A review of current EXS courses is underway, as we have a large number of courses, many with low enrollments. The committee wants to ensure diversity of options and also improve course enrollment number.

**g. Research Committee**

Professor Tremblay reported that the committee met to finalize the terms of reference for internal research grant applications, which are due at the end of October. The proposal for MPARC to be recognized as an Extra Departmental Unit (EDU level D) has been reviewed thoroughly, and while revisions are expected the formal proposal is expected to be submitted by the end of the semester.

**h. Council of Athletics & Recreation**

Ruqayyah Alibhai, Co-Chair of CAR, reported that the first meeting was held on 4<sup>th</sup> October 2018, and discussed plans for providing information and feedback on the Sports & Recreation Strategic Plan, including a renewed commitment to 'Women's Only' hours. CAR will be engaged in the development of a longer term planning to meet the anticipated future needs for sport and physical activity at the University of Toronto.

**i. Equity Committee**

Sharon Grandison reported that the committee will be meeting soon, and will be revising and drafting the report from the Task Force on Race & Indigeneity over the next couple of weeks.

**j. Restricted Funds Committee** – no report, first meeting is on 23<sup>rd</sup> October 2018.

### **k. Sponsorship Committee**

Robin Campbell reported that this committee met on 1<sup>st</sup> October 2018, and submitted a related written report (attached). Several new sponsorships have been confirmed, or are in progress. There will also be a future meeting held with the University's central committee, which oversees campus-wide signage guidelines, with a view to providing guidance about sponsorship-related signage posted in the Faculty's facilities.

## **6. Centre Reports**

### **a. Centre for Sport Policy Studies – no report**

### **b. Centre for Motor Control**

Professor Welsh reported that the Centre is planning to increase the number of lectures held in its lecture series, with the first event being held on 17<sup>th</sup> October 2018 at 2:45pm in BN 307: Dr. Digby Elliott, "Goal directed reaching: 40 years with help from my friends". A graduate student focused symposium will be held in April or May 2019.

## **7. Deans' Reports**

### **a. Dean**

Dean Jacobs reported that this past year saw a record number of applications to our undergraduate (nearly ten times more applications than spots available), and that the number of visitors to U of T's booths at the recent Ontario University Fair were higher than ever, despite overall attendance at the fair being down this year.

Our Annual Budget Review projections for academic programs were submitted to the Provost, and are expected to be finalized in mid November. We have budgeted in a fashion that demonstrates FKPE's ability to cover the costs of our Faculty committing to two floors in the new Tower to be constructed on the north end of the Goldring Centre for High Performance Sport. The Tower will be occupied by several divisions. Our spaces will be primarily classroom and office spaces.

We continue in discussions about a contractually limited term appointment (CLTA) position that was posted last year but was not a successful search. A tenure stream position in the area of concussion research is forthcoming, once the final wording has been approved. There are three tenure reviews and one teaching stream continuing appointment review currently undergoing, which limits the speed with which new faculty appointment searches can be initiated this year.

### **b. Vice-Dean, Academic**

Vice Dean Stirling thanked Professor Cairney and Professor Frost for taking on their new Director roles in the Faculty, and Professor Amara for continuing her Director role.

The Faculty has received re-accreditation in both Kinesiology and Physical Education by CCUPEKA for the next 7 years, thanks to the work of Professors Gretchen Kerr and Cathy Amara, Registrar Wendy Pais, students, and faculty members who participated in this process.

A quality review report on MPK was submitted to the Office of the VP, Academic Programs and the Ontario Universities Council on Quality Assurance. We recently received a letter of approval from the OUC Quality Council for the MPK to continue without conditions. Thanks to those involved in preparing this report including Professors Gretchen Kerr, Scott Thomas and David Frost.

The Experiential Learning tagging project for Vice-Provost, Innovations in Undergraduate Education complete, and there is a University of Toronto Quality Assurance Program review upcoming (Self-

Study). To prepare for this, Dean Jacobs, Wendy Pais and I are meeting with Susan McCahan to glean details on timelines and expectation.

Strategic Planning for 2018-19 Implementation goals and 2018-2021 extension of the Academic Plan is underway, with upcoming consultations and town halls. Dates are TBD.

Several exciting updates and upcoming activities:

*Admissions:* Academic year start: orientation across all programs took place the first week of September (MPK program first week of August).

*Recruitment:*

- Recruitment season has begun, 2018 – 19 priorities include PhD recruitment and recruitment of racialized and indigenous students;
- Ontario University Fair was held from September 28-30 at the Metro Toronto Convention Centre. Thank you to all the student ambassadors, staff and faculty present at the KPE/UofT booth;
- UofT Fall Campus Day will be held on 20<sup>th</sup> October 2018. This is a campus wide event. New this year, KPE will hold a graduate program information session from 3 – 5 p.m. that afternoon.

*Embedded Services:*

We have confirmed counsellors in the following areas: Health & Wellness Counsellor, Accessibility Counsellor, Career Advisor, Learning Strategist. With the exception of Health & Wellness, all counsellors meet with students on site at KPE in WS 2072. The Health & Wellness Counsellor is shared between KPE, Music, and New College, and has an office in New College.

*Experiential Education:*

We currently have 184 undergraduate students enrolled in our placement courses (KPE355Y and KPE455Y), and 34 students enrolled in our research courses (KPE390Y and KPE490Y). We have also recently hired two new staff members in the Registrar's Office, Naomi-Nicole Bramer and Hannah Stevenson to support the Placement Program (undergraduate and graduate) funded by a grant from the Career Ready Fund.

### **c. Associate Dean, Research**

Associate Dean Tremblay reported that sixteen (16) research grant applications have been submitted since June 1, including four (4) CIHR Project Scheme applications. Kudos and best wishes for success to the applicants.

We are moving forward with an application for renewal of the CRC Tier II Position, and putting together numerous nominations, including UofT President Impact Award. As Delegated Ethics Review Committee chair, Professor Tremblay invited faculty members supervising students taking KPE390/490 to submit ethics protocols if the risk level affords a delegated review or to get in touch if they are not sure.

Please mark your calendars for the Research Symposium: Tuesday 5<sup>th</sup> March 2019, on the topic of 'Exercise improves nutrition'. Professors Dan Moore and Jenna Gillen will be presenting, with Harley Pasternak as our MC.

**d. Executive Director, Co-curricular Athletics & Physical Activity Programs**

Beth Ali reported on equity and diversity activities that are happening this year: that in partnership with First Nations House we are starting an indigenous swimming initiative, and also a LBGTQ body positive weight lifting program, which have had good responses so far. We are continuing with the Trans Positive Swim program on Tuesdays in the Benson pool, which usually attracts 50 participants per week.

Other ongoing projects: Launch to Leadership Program (Kay Dawkins), that provides reimbursement to women in under represented and racialized groups for certification programs they have completed; applications are open for the Equity Ideas Fund, for students to receive up to \$500 worth of support each year; applications for SOAR are now open; a social media intern has been hired. Registration numbers are high, particularly in aquatics, and strength and conditioning workshops for students have been very popular this fall.

The intercollegiate season started in September, and is in playoffs for some teams already. All varsity athletes are participating in a sexual violence prevention workshop, which entails an online module followed by a 3 hour in person workshop.

We recently switched sponsors to Under Armour (from Adidas), gear can be purchased for 45% off through Katherine Davies.

**e. Chief Administrative Officer**

Beth Ali reported on behalf of Rosanne Lopers-Sweetman. Facility updates: repairs are continuing at Goldring Centre, with the goal of the field house floor being completed by mid-November. The scoreboard/ribbon will not be available for use until January. As a result, hours at the Athletic Centre have been extended.

The addition of air conditioning to the 3<sup>rd</sup> floor classrooms in Benson is now complete, and the relamping of the 50m pool was also completed over the summer. The final phase of the relamping project is in the Field House, which will be done in stages, so a full shut down will not be required. The former IT Office in WS 2072 has been renovated into an office space that is shared by the embedded counsellors. The Membership Services office will be renovated soon, with staff working out of the Kiosk desk for the duration. The offices at 713 Spadina Avenue have moved across the street to 720 Spadina Avenue, 3<sup>rd</sup> floor, and there is a bookable meeting space in this location for 12-15 people (via Ron Castro). A WIFI upgrade to the Warren Stevens building will also be taking place in the Fall.

**8. Student Governments' Reports**

**a. KPEUA**

President Benjamin Divito reported that the KPEUA's primary goal for the year is to increase student involvement, and opportunities for involvement. One way they are doing this is by increasing the sizes of the subcommittees, and a new committee for fundraising and charity events has been formed. Elections for year representatives are currently underway. The Hart House Student Leadership retreat took place last weekend at Hart House Farm, with double the students in attendance from last year's event.

Brenaven Kugamoorthy reported on the upcoming Kin Games, which we are hosting from 14<sup>th</sup>-17<sup>th</sup> March 2019. Currently the committee is in the process of finalizing details, but the hotels and facilities have been booked, and a rough itinerary is planned. There are 23 schools who have confirmed their attendance to date. Each team will have two Toronto student ambassadors (from either U of T, Ryerson

or York) to provide support during the event. Around 700 students are expected to be participating, with an additional 150 students working/volunteering as support staff to facilitate the event. The four categories covered at the Games are: Spirit, Sports, Dance, and Academics. Changes to these categories this year include adding Indigenous sports, and also broadening the scope of the Academics section while also increasing the weight and difficulty.

**b. KPEGS**

President Jessica Caterini reported that the summer election took place in late August, but had low involvement. As a result, another election is currently running, and the committee is also trying to add more representation from the MPK program to KPEGS. A grad social took place in September, and KPEGS also funded a social for MPK students.

Initial planning for the Bodies of Knowledge conference is beginning, and the coordinator will check with Professor Welsh to ensure that there is not an overlap between conferences in the Spring.

**9. Announcements**

Robin Campbell announced the following upcoming events:

- 8<sup>th</sup> November 2018: Alumni event in BN 307, Professor Cairney speaking
- 13<sup>th</sup> November 2018: R. Tait MacKenzie dinner at Massey College, Professor Chen speaking
- 21<sup>st</sup> November 21 2018: Reception for Scholars event at Hart House, all are invited to attend

Professor Tremblay announced that the Fall conference of the Canadian Society for Psychomotor Learning and Sports Psychology is being held 18<sup>th</sup>-19<sup>th</sup> October 2018, with Professors Tim Welsh and Catherine Sabiston presenting.

**10. Meeting adjourned at 1:52pm.**