

FACULTY COUNCIL
Faculty of Kinesiology and Physical Education

October 20, 2017, 12:10 p.m.
Benson 307

Minutes

Present: Marius Locke (Chair), Ruqayyah Alibhai, Catherine Amara, Kelly Arbour-Nicitopoulos, Natalie Biancolin, Michelle Campbell, Nino Chitadze, Simon Darnell, Benjamin Divito, Peter Donnelly, Kaleigh Ferdinand Pennock, Caroline Fusco, Jack Goodman, Ira Jacobs, Gretchen Kerr, Margaret MacNeill, Aalaya Milne, Sandhya Mylabathula, Roxy O'Rourke, Wendy Pais, Paula Paunic, Clara Rutherford, Catherine Sabiston, Boba Samuels, Ashley Stirling, Scott Thomas, Luc Tremblay, Tim Welsh

Guests: Beth Ali, Robin Campbell, Andy MacDonald, Jim Webster

Regrets: Tracia Finlay-Watson, Erica Lenton, Rosanne Lopers-Sweetman, Daniel Moore, Daniel Santa Mina, Merrily Stratten, Tim Taha

Secretariat: Carolyn Laidlaw

1. **Call to Order:** The meeting was called to order at 12:06 p.m. by Dean Jacobs, who appointed Professor Marius Locke as Chair of Council. Professor Locke reminded everyone to sign in to confirm attendance.
2. **Approval of Agenda:** The circulated agenda was approved. (**Motion:** Mainwaring/Thomas)
3. **Approval of Minutes**
 - a. The minutes of the May 29, 2017 meeting were circulated for review. Professor Mainwaring suggested a clarification to the Undergraduate Examination Committee report, which was accepted as a friendly amendment. The motion was carried. (**Motion:** Tremblay/Amara)
 - b. Business Arising out of Minutes: Dean Jacobs asked the Council to endorse the roster of standing committee memberships, including the continuation of Professor Locke's term as Faculty Council Chair for the 2017-18 academic year, and the motion was carried. (**Motion:** Jacobs/Amara)
4. **Committee Reports**
 - a. **Undergraduate Examinations**

Professor Mainwaring reported that the 2016-17 sub-committees continued to meet over the summer to process the summer marks and petitions, and the 2017-18 committees began to meet in September.
 - b. **Undergraduate Curriculum**

Professor Amara reported that the committee has met twice so far this term, and has outlined areas of focus for the year. The areas are: to continue with curriculum mapping exercise, to discuss and develop areas of specialization, how we view agreements with other institutions, review of the proposed capstone course with the professoriate, to enhance the content and delivery of equity, diversity and social justice, and a review of the outdoor projects. Professor Amara has been working with Dr. Boba Samuels in developing writing skills across the curriculum.
 - c. **Undergraduate Admissions**

Professor Amara reported on behalf of Professor Taha that we currently have 254 registered students. We received a total of 1,866 applications this year (1,298 from Ontario high schools), and sent out 858 admission offers. Of those admission offers, 271 students accepted offers, and currently 254 are registered. Of those currently registered, 197 are from Ontario high schools, 57 from outside of Ontario, including 21 international students from countries such as China, India, the Philippines, Singapore, Palestine, and the USA. All twelve divisional scholarships have been handed out, as well as thirteen University of Toronto scholarships from among our admitted students and one international Pearson scholarship.

d. Graduate Committee

Professor Locke reported that the committee has met once so far, and that we have welcomed the largest graduate class ever, with 37 Exercise Science students (27 MSc, 10 PhD) and 32 MPK students admitted. There are now 63 students in total enrolled in the MPK program. Sophie and Zarine have attended six graduate fairs to date, with four more left on their schedule. A graduate recruitment event is planned at Goldring on November 7 at 5:30 p.m., and the admissions application program for Exercise Science is now open. There are 20 graduating students this fall. Dean Jacobs inquired about the statistics for the incoming PhD students, and Vice Dean Kerr reported that a total of 33 applications to the PhD program were received, 13 offers were made, and 10 accepted their offers.

e. Research Committee

Associate Dean Tremblay reported that the Research Committee finalized the KPE Internal Grant Guidelines for 2017-2018, which will be sent to faculty members today. In line with recommendations from the Vice-President, Research and Innovation, this year's internal grant will aim to increase our faculty's success at securing Tri-Council operating grants. Anyone with a Tri-Council operating grant application submitted between December 1, 2016 and November 30, 2017 is eligible to apply for an internal grant. At this time, there are 16 applications deemed eligible. Planning for the Public Research Symposium, featuring Kelly Arbour-Nicitopoulos and John Cairney is underway, scheduled for March 1 with the current proposed title of Mobilizing Change.

f. Council of Athletics & Recreation

Executive Director Ali introduced the new CAR co-chairs, Ruqayyah Alibhai and Clara Rutherford to Council. Ruqayyah reported that CAR has reaffirmed their commitment to the women's only hours, and has met with equity committee to discuss plans for the coming year. Clara reported that the budget committee has also been meeting, and is working towards getting the budget passed for the current year. A fall by-election was held, but two positions remain vacant (non-KPE faculty member and part time student positions). These positions will remain vacant until the next election in two years, as CAR procedures allow. Dean Jacobs asked that if there is difficulty obtaining an interested non-KPE staff member for the position in the next election cycle to contact him for assistance.

g. Equity Committee

Committee co-chair Professor Fusco provided a report. Some of their objectives for the year are to monitor and continue to work on equity in policy and practice, and are hoping to have a document ready for discussion at the next Faculty Council meeting. A review of equity documents from the task force will also take place, as well as review and revision of the equity section on the KPE website. The committee is looking for graduate students to join, and asked KPEGS to pass the message along. Professor Fusco is also currently sitting on the working group Equity and Diversity in Research and Innovation, which is a university-wide group.

h. Awards Committee

Robin Campbell presented the four awards with proposed amendments to the Council for approval, all motions carried.

- Arnold Palmer Golf Award: golf operating fund added to allow pay out in September, application process and record updated overall. (**Motion:** Campbell/Goodman)
- B. Evans & J. Daniel OGS Scholarship: reinstated as an OGS scholarship, approved by Dean Jacobs over the summer. Brought to Council for information only. (**Motion:** Campbell/Arbour-Nicitopoulos).

- Spirit of '62 Award: Eligibility updated to award only to students entering 3rd and 4th year, with a friendly amendment to clarify record. (**Motion:** Campbell/Thomas) (**Friendly amendment:** Goodman/Amara)
- Wenda Kwong Admission Scholarship: Clarified the number of students who could be receiving the award in any given year, at the request of Enrolment Services. (**Motion:** Campbell/Amara)

i. **Restricted Funds Committee** – no report

j. **Sponsorship Committee** – no report

5. Centre Reports

a. **Centre for Sport Policy Studies** – no report

b. **Centre for Motor Control**

Professor Welsh reported on new initiatives for the current year, which include establishing invited speakers to visit, and planning for annual research symposium. Dean Jacobs asked about how long the Centre had been established, and when it was due for review. Professor Tremblay reported that the Centre opened in 2012, and underwent a 3 year review, and now as of September 2015, the Centre has a 5 year span before it is due for another review.

6. Deans' Reports

a. **Dean**

Dean Jacobs acknowledged the start of the Fall term, and introduced Wendy Pais, the new Faculty Registrar & Director of Student Enrolment. He announced that a search for a tenure stream appointment is underway in the area of biomechanics/ motor development. Professor David Frost was the successful applicant to the teaching stream search held in the spring and was appointed as an assistant professor teaching stream as of July 01, 2017. Dr. Linda Trinh will be joining the faculty in a tenure stream position at the rank of assistant professor on January 1, 2018.

There are strategic mandate agreements in place between each university in Ontario and the Ministry of Advanced Education and Skills Development, and University of Toronto's strategic mandate agreement number one is almost over, and the terms of mandates 2 and 3 currently being negotiated. These agreements determine the new funding processes for universities from the province. The current process is entirely based on enrollment, but the new process will allow 15-20% of the provincial grants to be allocated in accordance with performance metrics. The details of the key performance indicators and what will be measured are still being determined. It is anticipated that these indicators may include topics such as: how long students take to complete their degrees, employability statistics, and research metrics. Our Faculty will be a positive contributor to the University overall in this process, although the details about the distribution of the provincial grants has yet to be determined. Statistics show that the proportion of our undergraduate students who graduate within four years is among the highest in the University.

There are four strategic objectives within our Academic Plan, each objective being led by the Vice-Dean Academic, Associate Dean Research, Executive Director Co-curricular Athletics or Physical Activity and Chief Administrative Officer. Each year several priorities are identified from within the plan, and several initiatives related to addressing these priorities are identified for implementation. Charts showing the progress from 2016-17 and plans for 2017-18 are currently available on our website (<https://kpe.utoronto.ca/about/academic-planning>). The current Academic Plan is ending in 2018, and a review of the Plan and its extension will likely be occurring in the next calendar year.

There is a new office at the University that is responsible for accessibility programs, which reaches out to high schools to attract students from under represented groups. The office was not previously aware of the

University's co-curricular program which several areas that engage youth, including high school students, but will be reaching out in future.

Dean Jacobs congratulated Professor Stirling on the receipt of the 2016-17 U of T Early Career Teaching Award, which was recently presented. This award was only received by four people across the University.

Dean Jacobs asked Professor Darnell to provide an update from the ad hoc committee on Race & Indigeneity, as one of the three co-chairs. Professor Darnell reported that the committee has established four working groups which will inform the final report, and that they were overwhelmed with applications to participate on these committees (from undergraduates, staff, and faculty across the university). Upcoming dates and timelines:

- Launch event to welcome all new members of working groups, Tuesday October 24 from 5-7pm. If anyone wishes to attend, please contact Professor Darnell.
- Interim report expected to be ready by Christmas
- Final report to be submitted to Dean Jacobs in June 2018

b. Vice-Dean, Academic

Vice-Dean Kerr provided an overview on coming events and initiatives. With regards to academic curriculums, there are new initiatives starting in graduate programs, beginning with a graduate focused retreat on November 10 to review the philosophy, vision, goals and objectives of the research based graduate programs. The recruitment of PhD students will also be a focus for the coming year, hoping to implement a report on PhD recruitment provided by Professor Welsh and colleagues. There is currently lots going on with BKin recruitment, and this year we accepted the largest cohort to date of international BKin students. We are looking at initiatives on how best to engage and support these international students. The embedded counsellor model has now been in place for several years, so it is now time to evaluate it and see how it is meeting our student's needs. There will be invitations sent out to both undergraduate and graduate students in the coming weeks to participate in lunch focus groups to provide feedback on their academic experiences.

In terms of outreach, we are looking at continuing education programs in two priority areas, early years physical literacy development and movement analysis and application. We are also looking to enhance partnerships in experiential education programs at both the undergraduate and graduate levels. Finally, the creation of new guidelines for assessing teaching effectiveness are continuing to be developed and are going through the approval process, led by Professor Donnelly. These guidelines will be presented at a future Faculty Council meeting.

c. Associate Dean, Research

Associate Dean Tremblay reported that the University of Toronto is continuing its review of the Institutional Strategic Research Plan. Feedback has been requested by the Office of the Vice-President, Research and Innovation, with submissions being accepted until November 3. He asked faculty to consider taking action using the U of T Advocacy Toolkit to Support Canada's Fundamental Science Review Report Recommendations.

In terms of the priorities for 2017-2018, the first objective is now in motion as the call for internal grants will be sent today. We are continuing to develop web crawling scripts to identify potential doctoral students for faculty members. Discussions have been initiated with students and the research committee for the creation of a participant pool system for our undergraduate students, which would replace the process in place when our students were taking Psychology (PSY100H). This participant pool system will be developed with discussion with the undergraduate students, the research committee and the undergraduate

committee. An equipment database system has been in discussion and is anticipated to be launched this year, along with equipment sharing guidelines to be developed with the help of the research committee. The creation of at least one new EDU is also moving forward. As the current EDU of the Centre for Girls and Women's Health is dormant, the plan is to incorporate elements of this centre into new EDUs going forward and potentially close the dormant centre. Finally, we want to create a knowledge translation toolkit for researchers and research promotion videos to capture the core research areas of our Faculty.

d. Executive Director, Co-Curricular Athletics & Physical Activity Programs

Executive Director Ali reported that a new student ambassador project was started this year, in combination with the 'Ask Me' project during Orientation week, which was very successful. The 'Come See What You Can Do' campaign continues, and there have been increases in participation from first year students across the university, which was one of the campaign goals. The Trans-Friendly Swim pilot project has been going well, with attendance numbers going up weekly as the word gets out. The 'Wrist Assist' program in the Strength and Conditioning Centre to indicate comfort in being approached for assistance and encouragement has been going well, over 300 bands have been given out so far between both AC and Goldring locations. First glow in the dark dodgeball tournament taking place on November 4 from 8 p.m. to midnight, and registration is almost full. In intercollegiate updates, we have won 3 provincial banners this season: mountain bike, women's golf and men's baseball.

Two new assistant directors have been hired, Denita Arthurs and Luc Simard. Key priorities in Academic Plan are to continue to refine and implement tri-campus engagement opportunities. We are looking to review current and future trends in physical activity, and to remove barriers to participation for the community. Starting to prepare for the next Sport Model Review process, as we are at the end of five years, the terms of reference will be reviewed beginning in January.

e. Chief Administrative Officer

Andy MacDonald reported on behalf of Rosanne Lopers-Sweetman. Facilities update: addition of a staff kitchen at the Pavilion; replacement of Varsity track and scoreboard planned for next spring; renovations at Sussex are nearly finished; LED light renovations planned for 50 m pool and field house; roofing project and corridor project expected to complete by early December; KPEUA office moving to student lounge (mid-November completion date); Varsity dome arrives on November 10. The Huron St. doors are expected to be operational before the full corridor. The turnstiles and membership services counter need to be installed and finished first, and then integrated with new Fusion system for access.

Dean Jacobs provided an update on the strategic objective priorities identified by Rosanne: to create a user friendly repository of all of our policies and administrative guidelines; a long range facility and development plan, including new builds and updates to current facilities. We want to make ourselves more information rich, learning from our incoming students, current students and alumni to help inform our decisions.

Dean Jacobs apologized to faculty, staff and students for the length of corridor project (between the Benson and the Warren Stevens buildings) construction process, which has taken much longer than initially promised.

7. Student Governments' Reports

a. KPEUA

President Natalie Biancolin introduced herself and Commissioners in attendance. She provided an overview of recent events such as Orientation week, Lab crawl, Hart House Farm leadership retreat, and Light the Night fundraising walk for leukemia and lymphoma. She reported that students were hoping for

more professor involvement in Exam Jams. She also raised the issue of creating an exam repository, similar to the Faculty of Applied Science and Engineering, as an opportunity for students to enhance their learning. Professor Mainwaring replied that this request would need to go through the Examinations Committee, and that they can discuss further.

b. KPEGS

Kaleigh Ferdinand Pennock reported that the KPEGS general election had been held in early October, and the first meeting will be held next week.

8. Announcements

Professor Locke announced that flyers for the November 7 graduate recruitment event are available, and Professor MacNeill requested that pdf versions of recruitment materials also be made available so that they can be posted on Blackboard.

9. Adjournment: The meeting was adjourned at 1:38 p.m. (**Motion:** Arbour-Nicitopoulos/Thomas)