

**FACULTY COUNCIL**  
**Faculty of Kinesiology and Physical Education**  
**January 19, 2015, 4:10 p.m.**  
**Margaret Eaton Board Room, Benson 302**

**Minutes**

**Present:** Jack Goodman (Chair), Catherine Amara, Tyson Beach, Robin Campbell, Craig Cuizon, Peter Donnelly, Mark Duncan, Guy Faulkner, Caroline Fusco, Carla Hagstrom, Ira Jacobs, Marius Locke, Rosanne Lopers-Sweetman, Margaret MacNeill, Lynda Mainwaring, Karen McLeister, Daniel Moore, Paula Paunic, Catherine Sabiston, Katherine Tamminen, Scott Thomas, Luc Tremblay, Tim Welsh, Gillian White, Darrin Wijeyaratnam

**Guests:** Tim Linden

**Regrets:** Anita Comella, Merrily Stratten, Gretchen Kerr

**Secretariat:** Carolyn Laidlaw

**1. Call to Order:** The meeting was called to order at 4:10 p.m.

**2. Approval of Agenda**

The agenda as circulated was approved. (**Motion:** Locke/Mainwaring)

**3. Approval of Minutes**

The minutes of the November 3, 2014 meeting were circulated for review and approved.

(**Motion:** Jacobs/Locke)

**4. Committee Reports**

**a. Undergraduate Examinations**

Lynda Mainwaring reported for information only, the Fall 2014 marks. The Committee met on Thursday January 15 to review the marks, with representation by the students, faculty, registrar and undergraduate director, granting approval for all academic and PRA marks at that time (except for KPE 162H – Personal Health – which were received and approved subsequent to the Council meeting on January 20, 2015); Vice Dean Kerr reviewed and approved the marks.

The Committee reviewed the academic marks within and across the current student cohorts, as well as by reference to the course guidelines and by reference to the last six years of course results. Dean Jacobs asked if it would be possible to see how our students do in courses outside of our division, if the results align with the distribution within our Faculty courses. Tim Linden replied that yes, it would be possible to obtain this data. Cathy Amara suggested reviewing how our grade distribution process works, perhaps via a working group, to determine the best practices for student evaluation. Lynda replied that the Committee has reviewed the practices, and is satisfied that our faculty has very conservative and stringent guidelines for grades compared to other faculties. This is also the first year that all marks have been submitted via e-marks, and it was a relatively painless process overall for both faculty and staff. Marius Locke asked if the Committee would consider approving the marks in a different way with the introduction of e-marks, as we currently release final grades much later than other faculties at the University; Lynda replied that the plan is to maintain the current process for now to keep the

process transparent, and to maintain student involvement. The report on approved academic marks was received by Faculty Council.

The Committee reviewed the Practicum courses marks, both overall and individually, and were satisfied that there was consistency across all sections, and approved all marks as submitted. Last year the Committee investigated how marks were distributed across PRA sections, and were satisfied that there were checks and balances in place. The report on approved practicum course marks was received by Faculty Council.

Faculty members were reminded that if they needed to make an amendment to their submitted e-marks, that it is to be done directly through the e-marks website, not sent to Tim. Lynda thanked the instructors for submitting their marks on time, Kwame Sarpong for representing the students, and Tim Linden for his hard work in putting the marks together.

The Director, Undergraduate Studies, Cathy Amara provided a draft version of the updated Guidelines for Grade Review to the Council for information. Many updates have been made to this document as a result of input from faculty and students, and Peter Donnelly and Lynda Mainwaring were thanked for their work on this project. These guidelines will be posted on the undergraduate website, and there will be three scheduled review days in May. The report on the updated Guidelines for Grade Review was received by Faculty Council.

#### **b. Undergraduate Curriculum**

Dean Jacobs reported on behalf of Vice Dean Kerr that the admission process for the undergraduate program is underway; with March Break recruitment events being planned for March 17 and 19. For graduate program admissions the applications close February 2, 2015, and we plan to accept 20 new students to our Masters program, and 11 new students to our PhD program. A call will be going out soon to professors to assess their available space in terms of accepting new grad students. The EXS website is also in the process of being updated.

Regarding the undergraduate curriculum program, there are several ongoing issues: considering suspending the BPHE degree; in the process of developing a memorandum of understanding with OISE to link our program with their new Masters of Teaching program (to replace the CTEP program); granting academic credits for the PRA courses; creating enhanced outdoor education and research experiences; enhanced equity and social justice strategies. Student focus groups have been held to discuss these issues and gain feedback, and more are planned.

Regarding the graduate curriculum, a proposal is being developed to implement a regular formal review and feedback to graduate students about their status, standing, and rate of progress through their degree program. The associated documentation could also be used in assessments related to award decisions. The Masters of Professional Kinesiology program is now under review by the Ministry of Training, Colleges and Universities. We assume that it will receive approval, and will begin promoting it soon, even before formal endorsement is received. The plan is to accept the first cohort of students beginning in September 2016. This will be the Faculty's first non-thesis based graduate degree.

### **c. Undergraduate Admissions**

Margaret MacNeill reported that we have received a slightly increased number of applications for September 2016 compared to previous years. From Ontario high schools we have already received 1,156 applications (compared to 953 from this time last year). The first round of admissions offers will be sent out in February, and there will be three admission rounds in total. We have received a total of 1,489 applications to date (an increase of 308 from this time last year). We will be hosting March Break recruitment events on March 17<sup>th</sup> and 19<sup>th</sup>, and are looking for lab presentations and activities that could be incorporated into the events.

### **d. Graduate Committee**

Marius Locke reported that the committee has met three times since the last Council meeting, and numerous convocations, comprehensive exams and proposal defences have taken place during this time. The admission application deadline of Monday February 2 is rapidly approaching, and the deadline for references to be submitted is Friday February 6. We are looking to admit about 30 students for September 2015.

Invited speakers for the graduate student seminars this term include Bruce Kidd (early January) and Professor Carol Greenwood (February). As mentioned earlier, a report on the issue of 'good standing' is in progress, and should be ready by the end of term, and the EXS website is in the process of being updated.

### **e. Research Committee**

Assistant Dean Tremblay reported that he will be reaching out to all faculty members with an SGS appointment to meet and determine what is happening with their research. The PanEx 2015 Sport & Exercise Research Summit will be taking place April 16-18 in Toronto, a multi-disciplinary academic research conference catalyzed by the Pan Am and ParaPan Am Games. The conference is being organized by U of T, York, McMaster and Brock universities. Members of the organizing committee from our Faculty include Dean Jacobs, Scott Thomas and Michael Atkinson.

Our Faculty has been asked to facilitate a public symposium organized by the U of T Presidential advisor on STEM (science, technology, engineering and math). The symposium will focus on the application of STEM to high performance Sport and will be held in May in the Goldring Centre for High Performance Sport.

Finally, the Goldring Operations Group (GOG) has been formed as a forum for the faculty and graduate students with research and office space in the GCHPS to discuss, consult, and agree on operational issues that affect their space on the 4<sup>th</sup> floor of the facility.

### **f. Council of Athletics and Recreation**

Rosanne Lopers-Sweetman reported on behalf of Assistant Dean Comella. The CAR Committee met last Tuesday, and approved the proposed co-curricular budget for 15/16. The budget proposal projects an operating deficit for the next year, and also includes mitigation strategies for managing the deficit. The approved budget proposal now moves for consideration by the Council on Student Services and then for final consideration by the Governing Council's University Affairs Board.

**g. Equity Committee** – no report

**h. Awards Committee**

Robin Campbell announced that the Goldring Centre will be a featured building for Doors Open Toronto this year, which will be taking place May 23-24. It is expected that 8,000 to 10,000 people will attend this event, and planning as already begun.

Amended Awards for Recommended for Approval

Dean's Graduate Scholarship: record amended to increase payout of award. Motion passed.

(**Motion:** Campbell/Thomas)

All Graduate Student Endowment Fund awards: wording was amended to accurately reflect the payout process, and to make the wording consistent across awards. Motion passed.

(**Motion:** Campbell/Amara)

New Award Recommended for Approval

Phyllis Berck Scholarship: New award for a female track and field athlete. The award will consist of one \$2,000 award offered in the first year, and, when fully funded this endowed award will generate four \$2,000 awards each year. This award was created by Bruce Kidd, former dean of the Faculty, in honour of his wife. On behalf of the Faculty, Dean Jacobs asked that the minutes record his expression of gratitude and appreciation for his generosity to Dr. Kidd on behalf of the Faculty.

(**Motion:** Campbell/Tremblay)

**i. Restricted Funds Committee** – no report

**j. Sponsorship Committee** – no report

**5. Centre Reports**

**a. Centre for Sport Policy Studies**

Peter Donnelly reported that the Centre has a few reports that are nearly complete: Gender Audit of the Sochi Olympics; Gender Audit of the Glasgow Commonwealth Games; Harassment Policy in Canadian Sport Organizations. They are about to begin working on the third gender audit for CIS.

**b. Centre for Motor Control**

Tim Welsh reported that the centre has started a review process, as well as two ongoing initiatives. The first initiative is working on a new grant application, and the other is working on a new partnership with another research network which has national and international links.

**6. Deans' Reports**

**a. Dean**

Dean Jacobs welcomed Luc Tremblay as the newly appointed Associate Dean, Research. He also thanked the Faculty for the vote of confidence related to his own re-appointment as Dean of the Faculty for the next five years.

The implementation of the academic plan continues. Further discussion and progress reviews about the strategic objectives and related initiatives will take place at a faculty retreat in the spring.

Dean Jacobs reported that both the curricular and co-curricular budget preparations for the 2015/16 fiscal and academic years had been completed and are now being reviewed. He noted that our undergraduate program still has the highest student to faculty ratio among divisions at the University. There is an ongoing search for a tenure stream faculty member, with a short list expected to be created by the end of January. A second tenure stream position will be posted soon, once the area of disciplinary expertise is identified.

There has been an immediate impact from both the Goldring Centre for High Performance Sport and the re-vitalized Back Campus Fields projects that has resulted in reduced waitlists for intramural teams. The number of people coming through our facilities has increased 25% over the past five years. This is a positive step towards one of the objectives of our academic plan, to increase participation rates.

Our spring convocation ceremony will be held on Friday, June 12, 2015, and will be shared with the School of Graduate Studies and the Faculty of Information. Our undergraduate and graduate students will be participating in the same convocation ceremony.

- b. Vice Dean, Academic** – no report
- c. Associate Dean, Research** – see Research Committee report in section 4
- d. Assistant Dean, Co-curricular Physical Activity and Sport** – no report
- e. Chief Administrative Officer** – no report

## **7. Student Governments' Reports**

### **a. KPEUA**

Darrin Wijeyaratnam reported that the KPEUA is in the process of restructuring, with three vacancies in the Executive (President, VP Academics and VP Communications). An online by-election will be held in the next two weeks to fill these positions, and is being run by Darryl McSherry. All other events are taking place as usual: graduation photos, semi-formal on February 5 at Chestnut residence, Career Café on March 2 at the Faculty Club (sponsored by TD Bank). There will be a silent auction fundraising held for the KIN Games coming soon, and professors who ordered items during the clothing sale can stop by the KPEUA Office to pick up their items. The council is excited to move into their new office space in BN231, although the move details are not yet finalized.

### **b. KPEGS**

Gillian White reported that the academic outreach with the St. James Club Community Centre will be starting on January 20, with seven graduate students running a homework club with free tutoring to kids in the area. The program is scheduled to run until April, and it is hoped that it can be extended to June to cover the high school exam period. This year is a pilot project to gauge engagement both with our students and the high school students. Ideally, they would like to make the program be a combination of academics and physical activity. If students are interested in joining, please contact Gillian or Greg Yerashotis, program co-ordinator.

Due to a miscommunication with the Graduate Student Union concerning verification of meeting attendance, KPEGS is now experiencing a funding shortfall of \$650; they are in the process of appealing the GSU ruling. There will be increased fundraising events held in the coming months to assist with this loss.

The initial planning for the Bodies of Knowledge conference has begun, with the conference expected to run May 7-8, 2015. Feedback received from last year was that external students had hoped to see more of our faculty members involved.

**8. Announcement**

Lynda Mainwaring informed the Council that our 3<sup>rd</sup> and 4<sup>th</sup> year students began attending Interprofessional Education (IPE) modules during the Fall term, with 110 students attending the Leadership Module held in October. A report will be made later with attendance numbers for other modules. It is mandatory for students who began at KPE in Fall 2012 and later to complete any two IPE modules as a graduation requirement.

**9. Adjournment:** Meeting was adjourned at 5:40 p.m.