

**Minutes of the Faculty Council**  
**Faculty of Kinesiology and Physical Education**  
**January 13, 2014, 4:10p.m.**  
**Margaret Eaton Board Room (Benson 302)**

**Present:** Jack Goodman (Chair), Catherine Amara, Kelly Arbour-Nicitopoulos, Tyson Beach, Craig Cuizon, David DiFonzo, Peter Donnelly, Guy Faulkner, David Frost, Caroline Fusco, Carla Hagstrom, Ira Jacobs, Gretchen Kerr, Marius Locke, Margaret MacNeill, Karen Mcleister, Daniel Moore, Anthony O'Brien, Paula Paunic, Kwame Sarpong, Merrily Stratten, Tim Taha, Katherine Tamminen, Scott Thomas, Luc Tremblay, Greg Wells, Tim Welsh

**Regrets:** Danielle Bentley

**Guests:** Robin Campbell, Jim Webster, Andy MacDonald

**Secretariat:** Zarine Ahmed

**1) Call to Order and Introductions**

The meeting was called to order at 4:10 p.m.

**2) Approval of Agenda**

The agenda as circulated was approved. (**Motion:** Mainwaring, DiFonzo)

**3) Approval of Minutes**

The minutes of the December 2, 2013 meeting were reviewed and approved. (**Motion:** Jacobs, Locke ) All in favour.

**4) Committee Reports**

**a) Undergraduate Examinations – L. Mainwaring**

Lynda Mainwaring reported that the Examinations Committee met on Friday, January 3, 2014 to review and approve grades for undergraduate academic and practicum courses for Fall 2013. It was an extensive meeting involving a committee comprised of student, staff, faculty and alumni representation. Lynda thanked all the instructors that submitted grades and also thanked Tim Linden for his administrative support. She noted that grades are reviewed with consideration given to both the grades for the term as well as historical data collected over the past 6 years. The committee takes many factors into consideration including the Faculty's grading guidelines. All academic courses grades for Fall 2013 were approved, except for one course that is pending grades and will be provided shortly. Statistics for a small number of courses were outside the recommended guidelines and all issues related to those statistics and concerns were reviewed by the committee, determined to be acceptable and were approved. Similarly, for practicum courses, all courses were approved, except for PRA314 where marks are still pending. Careful attention was given to PRA310 as the committee members thought that the marks were lower than comparable courses. After consultation with Dave Cooper and David Frost (who joined the Examinations Committee meeting for this discussion), the marks were adjusted and approved.

The approved grades were reported to Vice Dean, Gretchen Kerr and Dean Ira Jacobs. .

Motion: (**Jacobs/Kerr**) All in favour.

**b) Undergraduate Curriculum – G. Kerr & C. Amara**

Cathy Amara updated Council about the revisions to the curriculum which were mentioned at the last Faculty Council meeting. The committee initially planned to complete the revisions in order to meet the March deadline for the 2014/2015 Undergraduate Academic Calendar. Following further discussions with the Provost's Office,

it was decided that more time should be taken for a thorough review before revisions are brought forward to Faculty Council.

**c) Undergraduate Admissions – M. MacNeill**

No report.

**d) Graduate Committee – M. Locke**

No report. Marius Locke reminded undergraduate students attending the meeting that the application deadline for the graduate program is February 3<sup>rd</sup> and the deadline for reference letters is February 7<sup>th</sup>. Tim Welsh encouraged students to allow enough time for reference letters to be prepared by referees.

**e) Research Committee – G. Faulkner**

Guy Faulkner reported that the committee last met in November. He highlighted the success of the public seminar, *Extreme Physiology* and noted that it was very well received and attended. Jeremy Knight was thanked for his contributions in organizing this event. The committee has also been reviewing the procedures used to review and approve the undergraduate research ethics submissions as well as continuing to identify further ways to enhance research capacity for faculty and students. Jack Goodman thanked Jeremy Knight for streamlining the research ethics procedures which are now more efficient. Marius Locke asked about undergraduate opportunities for summer research. Guy advised that updated information would be provided at the next meeting.

**f) Council of Athletics & Recreation – A. Comella**

Anita Comella reported on behalf of the co-chairs that the CAR Budget Committee has reviewed, discussed and endorsed the 2014-2015 co-curricular budget. This budget will be taken to the full council of CAR for review and endorsement on January 15<sup>th</sup>. Anita Comella provided an overview of the budget process noting that after it is approved by CAR, it will go to the Council on Student Services (COSS) where all of the Student Services report in to the full council; that is Hart House, Student Life and KPE Co-curricular. Following that vote it will also go to University Affairs Board in March for final approval. The KPE presentation to COSS will likely be in February.

**g) Equity Committee – G. Kerr**

No report

**h) Awards Committee – J. Goodman**

Robin Campbell reported that there are no new awards to announce. The committee is currently preparing the 2014-2015 Undergraduate and Graduate Awards and Athletic awards providing \$91,000 to graduate students, \$61,000 to undergraduate students and \$420,000 to athletic awards. The Dean's Entrance Scholarships, the most prestigious entrance award that we currently offer, will be renamed as the Wenda Kwong Entrance Scholarship with two \$6000 awards each year for four years if the students maintain a B average. It was noted that this award could be used as a recruiting tool for first year students. The announcement will be made at Wenda Kwong's retirement reception.

**i) Restricted Funds Committee – R. Campbell**

Robin Campbell reported that he will meet with the chair on January 14, 2014.

**j) Sponsorship Committee – R. Campbell**

Robin Campbell reported that the committee is meeting on February 5<sup>th</sup> and is on target to raise \$600,000 for the sponsorship fund. Dean Jacobs asked if Robin would refresh everyone on council about the difference between restricted funds, the awards committee and sponsorship funds. Robin informed the committee that restricted funds refer to all donations we receive for more than 160 funds; for example, each scholarship is a separate fund; each program area is a separate fund. Funds could be expendable (i.e. spend as you go) or

endowed awards (i.e. spend the interest gained each year not the principle). This money is all managed by the University and we distribute the funds on a regular basis according to the donor's guidelines. Sponsorship monies are received mainly from corporations with expectations for benefits to that organization such as signage, association with a program, etc. The Awards Committee is responsible for managing all award funds (e.g. money donated for scholarships) to ensure that all awards are issued and spent in the appropriate way according to the award criteria.

## **5) Centre Reports**

### **a) Centre for Sport Policy Studies – P. Donnelly**

Peter Donnelly reported that the Centre recently released the 2<sup>nd</sup> Biannual Report on Gender Equity in Canadian Interuniversity Sports and that the report data indicates that Canadian Interuniversity Sport is slightly less equitable, from a gender engagement perspective, than two years ago. A press release was issued about the equity report on Friday. The Centre is also close to completing a report on Harassment Policy in Canadian Sports Organizations.

### **b) Centre for Motor Control – T. Welsh**

Tim Welsh reported that several of the members of the Centre are delivering presentations both internationally and locally.

## **6) Deans' Reports**

### **a) Dean – I. Jacobs**

Dean Jacobs reported there are new provostial guidelines and policies that are being established about EDUs (Extra Departmental Units) that include the two centres that are part of our Faculty right now; the Centre for Sport Policy Studies and Centre for Motor Control. There is now a systematic approach to EDUs that is well laid out concerning how they should be administered, the nomenclature that should be used, when they need to be reviewed, if they need to be reviewed and how frequently. Under the new directives our two centres EDU level D centres will both have a sunset clause now associated with them which means that, after a specified period of time, they need to be either justified (in terms of continuation) or be closed. The Centre for Sport Policy Studies will need to be reviewed and I will follow up with the Coordinator. The Centre for Motor Control is too young for a review to be necessary.

He also reported that there was much positive feedback and comments about the Public Symposium and noted that all of the speakers were excellent. He thanked everyone who participated, and in particular Greg Wells for acting as MC and arranging the guest speaker. The event is intended to highlight attention to our faculty both within the university and outside the university.

Dean Jacobs informed council about our new faculty member, Dr. Simon Darnell who completed his PhD with the Faculty of Kinesiology and Physical Education supervised by Margaret MacNeill. He is currently a full-time lecturer in the UK and will be joining us on July 1<sup>st</sup>.

Dean Jacobs also reminded council that the Faculty of Kinesiology and Physical Education has received its first allocation of a Canada Research Chair. The announcement about the search will be going out shortly and the posting has already been issued with a mid-February deadline for applications. Our Canada Research Chair topic is in the area of physical activity and mental health and is at the Tier 2 level. This is the first CRC in the country, that Dean Jacobs is aware of, that is focussed on the interaction of physical health and mental health. Ottawa's tri-councils provide the CRC funding which provides salary offset funding to the division so that the CRC can devote more time to research.

The applications for the new Associate Dean – Research to succeed Professor Scott Thomas are currently being received with the deadline of January 15<sup>th</sup>. Associate Dean Thomas is completing his second term in the summer by June 30<sup>th</sup>.

The Goldring Centre for High Performance Sport construction is still proceeding on schedule with the building now enclosed and the windows installed. An opportunity for council members to visit the centre will be arranged in the near future. Dean Jacobs announced that Iovate Health Sciences International Inc., a Canadian company in the sports nutrition and natural health product business, has given us a very significant donation and in return for that donation, we are recognizing the sport nutrition area in the Goldring Centre as the Iovate/MuscleTech Metabolism and Sports Science Lab. Everyone is encouraged to share good ideas for donations and contributions as there are still available facilities for naming opportunities that include the Strength and Conditioning Facility, other labs in the research wing, graduate student space, etc.

**b) Vice-Dean, Academic – G. Kerr**

Vice Dean Gretchen Kerr reported on a few upcoming important events including an event at the Faculty Club on January 21<sup>st</sup> to recognize Wenda Kwong's contributions and retirement; Career Café for undergraduate students on March 6th which is a joint effort between the Alumni Association, Alumni Office and Undergraduate Student Council to bring alumni to talk to students about various career avenues; and, on March 28<sup>th</sup>, we will hold our annual Undergraduate Research Day bringing students and faculty members from sister universities to present research projects.

**c) Associate Dean, Research Program – S. Thomas**

Associate Dean Scott Thomas advised that all research related items have already been covered earlier.

**d) Assistant Dean, Co-curricular Physical Activity & Sport – A. Comella**

Assistant Dean Anita Comella reported on the release of the proposed revisions to the Intercollegiate Sport Model prior to the winter break. Any sport can request a review of their proposed placement within the revised model. The final revisions to the Intercollegiate Sport Model will be taken to CAR for approval and the University Affairs Board for information. The review of the remainder of the sport model will then commence, which includes tri-campus sport, intramural sport and club sport.

There will be a press conference on January 14<sup>th</sup> at Varsity Centre including the Ministers of Training, Colleges and University as well as Tourism, Culture and Sport and the Chair of the Pan Am/Parapan Am Games. The purpose of the conference is related to MTCU's assistance to provide an offset or deferral of OSAP payments for post-secondary students who volunteer at the Pan Am/Parapan Am Games. UofT President Gertler will attend the press conference accompanied by Natalie Gether, an OISE M.Ed student and a track and field athlete, speaking on behalf of students and Dean Jacobs acting as MC.

**e) Chief Administrative Officer – R. Lopers-Sweetman**

Dean Jacobs, on behalf of Rosanne, reported that Lindsay Ezard has been hired as the new Manager of Membership and Client Services. This is a very important position that manages interaction with all members of all programs, students and members of the external community. Lindsay worked previously as the Acting Manager of Children and Youth Programs.

Jack Goodman noted that the refurbishing of BN307 is now complete and looks great.

**7) Student Government Reports**

**a) KPEUA – A. O'Brien**

Anthony O'Brien reported that a feedback survey was distributed to students over the winter break. In addition, to feedback about social aspects there were comments from 5<sup>th</sup> year students who would like to get more involved or have more activities that related to them. In addition there were items related to Exam Jam from 2<sup>nd</sup> year students who wanted more sessions directed to them. Feedback was also received from students who asked KPEUA to encourage professors to participate in Faculty events. In response to a question about KPEUA potentially raising fees, 74% of the 140 students who filled out survey said they

would be willing to increase \$1 per student which would provide an extra \$1000 for KPEUA and 24% students said no. The money would go to creating a new commuter position on the General Council. The topic will be discussed at the first General Council Meeting of KPEUA this term on January 16th. Anthony thanked Karen McLeister for helping out with the semi-formal which is being held at Chestnut Residence on January 31<sup>st</sup>. The VP Graduates has extended an invitation to the Deans to have a free professional photograph taken during the graduate photo sittings from February 10-13.

**b) KPEGS – G. Mammen**

No report.

**8) Other Business**

Dean Jacobs mentioned that during the Holiday Break the facilities were open and it was a very busy time including evacuations, sprinkler triggers and a few other emergencies. He thanked all those staff that put extra effort and time in taking care of the Athletic Centre facilities during the break.

**9) Announcements**

None

**10) Adjournment**

Meeting was adjourned at 4:55pm (Locke/Welsh)