



INSTRUCTOR, Assistant Instructor, Camp U of T (March Break)

Are you looking for challenging, meaningful work in a supportive and diverse environment? Are you looking for a career at one of Canada's top employers? Work where the world comes to think, discover and learn. Consider a career at the University of Toronto.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

Deadline:	December 8th, 2023
Number of Positions:	Varies
Rate of Pay:	\$15.50 – Assistant Instructor \$16.50+ - Instructor
Position Start Date:	March 11, 2024
Position End Date:	March 15, 2024
Number of Hours per week:	16 – 44* Most individuals will work 35 – 44 hours, Hours are Monday – Friday, between 8:00 am – 5:00 pm
Classification:	Casual
Summary:	Our instructors are responsible for the overall camp experience for campers, volunteers and staff in their groups. We are looking for motivated and creative people who are committed to designing a first class camp and who will ensure the safety and enjoyment of each camper. Duties include: ▪ Preparation of a curriculum for their program. ▪ Creation of DAILY lesson plans with assistant instructors during training and delivery of those lesson plans, engaging all staff in the camp. ▪ Supervision and mentoring of assistant instructors including assistance at training, following all camp policies and procedures, evaluation and assistance. ▪ Assisting with the planning, preparation and delivery of Camp Training, FULL attendance at training is required by all senior instructors. ▪ Ensuring facilities and equipment are prepared for all activities by preparing equipment, communicating set up needs in advance and performing risk management checks on the facility.

	▪ Ensuring completion of all administrative paperwork including curriculums, lesson plans, incident reports, permission forms, staff evaluations and parent feedback forms. ▪ Maintaining positive relationships with parents/guardians of campers, responding to concerns with assistance from the administrative team. ▪ Responsible for building and maintaining positive group dynamics and ensuring that all campers participate, learn and enjoy their time at camp. ▪ Ensuring that all children are treated with fairness, respect and understanding. ▪ Ensuring that their campers understand and follow the Camp U of T code of conduct. ▪ Assisting in facilitating the inclusion of children with disabilities into the camp program. ▪ Ensuring that all camp rules are met. ▪ Ensuring that they are in compliance with all Camp U of T policies and procedures and staff code of conduct. ▪ Contacting camper parents/guardians outside of camp hours to give them an orientation to Camp U of T and to deal with any issues that arise during the camp session.
Minimum Qualifications:	Education: Minimum of one year of post-secondary education completed. Preference is given to candidates in senior years, post graduate or with teaching or coaching certificates
	Experience: Sport Camps: Demonstrated experience in participation and coaching in sport. NCCP certification and/or intercollegiate experience are preferred. Knowledge of child and youth development and fundamental movement skills required. Leadership experience is preferred.
	Other: ▪ Standard First Aid certificate from Red Cross or St. John's Ambulance issued not more than 3 years prior to the end of term - REQUIRED. ▪ Basic Rescuer/Level C CPR certificate issued not more than 1 year prior to the end of term - REQUIRED ▪ NCCP Fundamental Movement Skills strongly preferred ▪ Responsible, energetic, excellent customer service skills, adaptability and strong teamwork skills are required. ▪ Demonstrated excellence in teaching and/or leadership ▪ Demonstrated experience in the subject or sport ▪ Experience supervising staff is an asset

	▪ Ability to work with people with diverse abilities, ethnicities and sexual orientations is essential Camp U of T requires criminal records checks on all successful new Camp U of T staff. The cost of the criminal reference checks will be paid by the successful candidate. Further information, including screening criteria, will be available at the interview and at the time a conditional offer of employment is made.
Method of Application	APPLICATION FORM REQUIRED. Resume and cover letter are optional. Please submit to: Application form available at here. Resumes should be emailed to campuoft@utoronto.ca (optional) Subject line should include title of position.
Contact Information:	Questions? Email: campuoft@utoronto.ca Faculty of Kinesiology & Physical Education University of Toronto 55 Harbord St. Toronto, ON M5S 2W6 Fax: (416) 971-2118
Date Posted:	November 16, 2023