



Annual Supervisory Committee Meeting Form

All students are required to meet with their Supervisory committee at least once every academic year. It is compulsory to complete one form for each meeting and it is the student's responsibility to ensure that it is completed, signed and submitted to the EXS Graduate Programs Office (Benson Building Room 102).

| STUDENT INFORMATION: | |
|----------------------|---|
| Student Name: | Meeting Date: |
| Student Number: | Year of Study: Degree: <input type="checkbox"/> MSc. <input type="checkbox"/> PhD. |

Purpose:

Thesis Title:

Outcome/Recommendations:

The supervisor should indicate what progress has been made, what the next steps should be and whether or not the student is making satisfactory progress. If more writing space is required, please attach another sheet.

Progress: Satisfactory Unsatisfactory

| Members of Committee | Name | Signature | Present |
|----------------------|------|-----------|---------|
| Supervisor | | | Y N |
| Committee Member 1 | | | Y N |
| Committee Member 2 | | | Y N |
| Committee Member 3 | | | Y N |

The student has read and acknowledges the Committee's recommendations.

Student's Signature: _____ **Date:** _____